



BUILDING APPROVALS

iPermit Building Approvals Pty Ltd
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FORM 1

Regulation 24
Building Act 1993
Building Regulations 2018

APPLICATION FOR A BUILDING PERMIT

OWNER-BUILDER APPLICATION

To (Building surveyor) iPermit Building Approvals Pty Ltd

From

☐ Owner	☐ Agent of owner	Name of applicant	
*ACN/*ARB			
Postal address of applicant			
Postcode		Email	
Address for serving or giving of documents			
Postcode			
☐ Applicant is a lessee or licensee of Crown land to which this application applies +			
Contact person		Telephone	

Lessee responsible for building work

☐ A lessee of the building, of which parts are leased by different persons, is responsible for alterations to a part of the building leased by that lessee +

*Ownership details (if applicant is agent of owner)

Name of owner(s) [insert full name(s)]			
*ACN/*ARB			
Postal address			
Postcode		Email	
Contact person		Telephone	

Property details

Number	Street/road	City/suburb/town	Postcode
Lot/s	LP/PS	Volume	Folio
Crown allotment	Section	Parish	County
Municipal district	Allotment area (new dwellings only) m2	Area of building works m2	

☐ Land owned by the Crown or a public authority +

Builder

Name		Telephone	
*ACN/*ARBN		*Building practitioner registration no.	
Postal address			Postcode
Email			

If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).

*Natural person for service of directions, notices and orders (if builder is a body corporate)

Name		Telephone	
Postal address			Postcode

Building practitioner or architect engaged to prepare documents for this permit

List any building practitioner or architect engaged to prepare documents forming part of the application for this permit.

Name	Category/class	Registration no.

Nature of building work

☐ Construction of a new building +	☐ Alterations to an existing building +
☐ Demolition of a building +	☐ Removal of a building +
☐ Extension to an existing building +	☐ Change of use of an existing building +
☐ Re-erection of a building +	☐ Construction of swimming pool barrier +
☐ Construction of swimming pool +	☐ Construction of a small second dwelling +
☐ Other + Description	
Proposed use of building	

Note: Under the Building Act 1993 swimming pool is defined to include a spa.

Social housing

Does any of the building work include the construction of social housing as referred to in regulation 281B of the Building Regulations 2018? ☐ Yes ☐ No

Indicate Yes if this application includes construction of social housing or if other building work under a related staged building permit includes construction of social housing.

Emergency recovery

Does any of the building work include the construction of a dwelling that was destroyed or damaged in an emergency referred to in regulation 166J(b) of the Building Regulations 2018? ☐ Yes ☐ No

Indicate Yes if the building work includes the construction or repair of a dwelling within the same municipal district as the destroyed or damaged residential dwelling.

Cost of the building work - owner-builder application

Note: All costs specified in an application are to be inclusive of GST.

Part A - Owner-builder work

I intend to carry out the building work as an owner-builder.

☐ Yes ☐ No

Specify the owner-builder certificate of consent number (if applicable)

Owner-builder estimated cost (including labour and materials)

Part B - Builders engaged by owner-builder

Will the owner-builder be engaging one or more builders to carry out part of the building work?

☐ Yes ☐ No

If yes, specify whichever applies: (i) contract price or agreed amount for each builder if not cost-plus; or (ii) the builder estimate for each builder under a cost-plus contract or agreement.

Builder / scope	Contract price / agreed amount \$	Cost-plus builder estimate \$

Part C - Chattels and prescribed excluded items

Cost of any chattel relating to Part A and/or Part B

Cost of any prescribed excluded item relating to Part A and/or Part B

Part D - All stages of staged building work by an owner-builder

Does the application relate to a stage of the whole of the building work?

☐ Yes ☐ No

If yes, specify the extent of the stage

Owner-builder estimated cost for whole work/all stages (including labour and materials)

\$

Cost of any chattel for work carried out by owner-builder

\$

Cost of any prescribed excluded item for owner-builder work

\$

Is there a contract or agreement (other than a cost-plus contract or agreement) with a builder to carry out part of the whole of the building work for all stages?

☐ Yes ☐ No

Contract price / agreed amount to builder (including labour and materials)

\$

If no, is there a cost-plus contract or agreement with a builder to carry out part of the whole of the building work for all stages?

☐ Yes ☐ No

Cost-plus: builder estimate to receive / likely receive (including labour and materials)

\$

Cost of any chattel under the contract/agreement

\$

Cost of any prescribed excluded item under the contract/agreement

\$

Part E - Classes of building

Specify the class or classes of building to which the building work relates

Does the building work relate to both: (i) one or more buildings in a class 2, 3, 4, 5, 6, 7 or 8 building; and (ii) one or more buildings in a class 1, 9 or 10 building?

☐ Yes ☐ No

If yes, specify the required information under Part A and/or Part B, and Part C and Part D (if applicable), according to each class grouping:

iPermit administration - VBA/BPC building permit levy

The building permit levy will be paid by the nominated party below:

☐ Applicant / Owner-builder

☐ Owner

Signature

Signature of applicant

Date

This tailored owner-builder version includes the prescribed Form 1 information for an application made by an owner-builder. Complete/delete inapplicable fields as appropriate before signing.