

# APPLICATION FOR DOMESTIC CC / CDC - CHECKLIST

# IPERMIT

— BUILDING APPROVALS —

Please provide **1 electronic copy** of the following Documentation for a Construction Certificate or Complying Development Certificate on E-Planning Portal.

No.		Description
01	<input type="checkbox"/>	Completed CC/CDC Application Form / Contract
02	<input type="checkbox"/>	Development consent, endorsed plans and BASIX certificate <i>(if applicable)</i> <i>(100% consistency required with Architectural Plans for CC/DA application)</i>
03	<input type="checkbox"/>	Copy of Title <i>(within last 90 day, including all particulars – subdivision, covenants, S88B, developer approval, etc)</i> – If title does not reflect correct ownership, also provide proof of ownership (rates notice, solicitor letter or the like)
04	<input type="checkbox"/>	Domestic Building Insurance (COW >\$20,000) or Owner Builder Permit
05	<input type="checkbox"/>	Long service levy (LSL) payment receipt (COW >\$250,000) <i>(cost of works x 0.25% payable to the Long Service Corporation)</i>
06	<input type="checkbox"/>	From relevant council: <ul style="list-style-type: none"> <li><input type="checkbox"/> S10.7(2) Planning Certificate <i>(only required for CDC applications)</i></li> <li><input type="checkbox"/> LGA - Approval to Install a Septic Tank System <i>(if applicable)</i></li> <li><input type="checkbox"/> LGA - Plumbing Approval <i>(if applicable)</i></li> <li><input type="checkbox"/> LGA - Solid Fuel Heater Approval <i>(if applicable – not required if approved by DA)</i></li> <li><input type="checkbox"/> Section 307 Certificate <i>(only required for CDC applications)</i></li> <li><input type="checkbox"/> Flood certificate <i>(if applicable for CDC applications)</i></li> </ul>
07	<input type="checkbox"/>	Bushfire Attack Level Assessment (BAL)* <i>(if applicable – assessment by Council or Registered Bushfire Assessor) – Details to be provided with application – Note: If Development Consent issued, this will assess the Bushfire Level.</i>
08	<input type="checkbox"/>	BASIX Certificate with endorsed plans for new dwellings or alterations/additions that exceed \$50,000 and/ or swimming pools with capacity greater than 40kL <i>(incl. showing BASIX requirements on architectural plans)</i>
09	<input type="checkbox"/>	Soil Test Report <i>(incl. site survey/ re-establishment survey if applicable)</i>
10	<input type="checkbox"/>	Engineering drawings, computations, wall bracing and tie down plan <i>(incl. certificate of compliance for design)</i>
11	<input type="checkbox"/>	Project Specifications <i>(must reference Australian Standards)</i>
12	<input type="checkbox"/>	Full set of Construction Plans to scale, including:- <ul style="list-style-type: none"> <li><input type="checkbox"/> Site/Allotment plan(s) showing: All boundaries, site dimensions, easements, fill/cut, site levels, finished floor levels, Stormwater drainage plans <i>(incl. DP's)</i> to LPOD, existing and proposed buildings, adjoining allotments <i>(existing building/vacant)</i>, etc.</li> <li><input type="checkbox"/> Floor Plan, Elevations and Sections</li> <li><input type="checkbox"/> Articulation Joint Plan <i>(if no structural engineering design)</i></li> <li><input type="checkbox"/> Structural drawings and compliance certificate(s) <i>(if no structural engineering design)</i></li> <li><input type="checkbox"/> Wall framing, bracing and layout plan <i>(if no structural engineering design)</i></li> <li><input type="checkbox"/> Artificial lighting plan and calculations</li> </ul> <i>(If plans are larger than A3 size, hard copies will be required for our file)</i>
13	<input type="checkbox"/>	Swimming pools will require the following, in addition to the above:- <ul style="list-style-type: none"> <li><input type="checkbox"/> Pump and filter details <i>(if sand filter, plumbing approval is not required)</i></li> <li><input type="checkbox"/> Location of proposed swimming pool and fencing <i>(including dimension of pool, setbacks, etc.)</i></li> <li><input type="checkbox"/> Pool fence and gate specifications to AS1926.1 <i>(material, heights, openings less than 100mm, etc.)</i></li> </ul>